

**Candidates are invited for the position of Part-Time Accountant (Contract) in the Foundation for Innovation and Entrepreneurship Development.**

**Walk in Interviews – 03.April.2019**

**Reporting Time: 10 am**

**Venue – Professor Safal Batra, C2/7, Academic Block, IIM Kashipur**

**Terms and Conditions are as follows:**

1. Minimum qualification – B.Com (M.Com preferred; Knowledge of Tally preferred).
2. The contract will be for a period of three months with effect from the date the candidate assumes charge. The contract may be extended further subject to satisfactory performance and requirement of the Institute. Performance will be evaluated at the end of contract.
3. This contract is not renewable automatically.
4. The candidate will be given consolidated honorarium of Rupees 5000 only per month during the said contract period.
5. The candidate will work four days in a week, three hours a day i.e. Monday – Thursday 10am to 1 pm.
6. The candidate will be attached to FIED – RABI Project.
7. During the period of said contract, the candidate will not be entitled to any other benefits/ facilities.
8. During the period of aforesaid contract period either party can terminate the services by giving one month's notice without assigning any reason.
9. The candidate is required to complete the task assigned to him/her in a time bound manner.