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OF THE RIGHT TO INFORMATION ACT, 2005**

LIST OF FILES

S. NO.	DEPARTMENT
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9.	PGP OFFICE
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DIRECTOR OFFICE	
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4	CR 1 & CR2 class design
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6	U K Govt.
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8	Talentonic
9	Admissions meetings
10	U P Health System project
11	Office Memorandum
12	IIM Lucknow Society Meeting
13	Thakkar Associates
14	Draft IIM Bill
15	Convocation
16	Meeting with Hon'ble HRM with Director's IIM
17	NHRDN
18	Foreign University Collaboration
19	Logo Design

DEAN OFFICE		
S. No.	Area and List of File	
1.	Academics	Administration (including staff, infrastructure, etc.)
2.	Academics	EFPM
3.	Academics	EPGP
4.	Academics	PGP
5.	Academics	Networking with National / International Institutions
6.	Academics	Policy (conceptual) Issues
7.	Dean (Academics)	Confidential documents / communication
8.	Faculty	CVs of (and correspondence with) Potential Faculty / Resource Persons
9.	Faculty	Conferences – National
10.	Faculty	Conferences – International
11.	Faculty	Publications
12.	Faculty	Work Plan
13.	Faculty Council	Policy Issues
14.	Faculty Council	Minutes of Meetings

CAO OFFICE	
S. No.	List of Files
1.	Society Registration, MOA and Rules of IIM Kashipur
2.	Land File Escort Farm Kashipur (Lower Court Case)
3.	Land – Court Case (High Court)
4.	Annual Report – IIM Kashipur
5.	Flag Day
6.	Office Orders
7.	Membership of Institute - IIM Kashipur
8.	Legal Advisor
9.	BoG Meeting Invitation and Attendance
10.	Minutes of Board of Governors Meeting
11.	Minutes of IIM Kashipur Society Meeting
12.	RTI Manual and Info. to CIC
13.	RTI Box File Part - 1 & 2
14.	Administrative Reform Commission (ARC)
15.	MHRD– Parliament Question - Correspondence

ESTATE		
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2	Carpenter works	FY14-15-02
3	Complaints	FY14-15-03
4	Diesel Procurement	FY14-15-04
5	Discounted Food Services for staff 50%	FY14-15-05
6	Electricity	FY14-15-06
7	Faculty/Sr. officers/Guest House Rent	FY14-15-07
8	Garbage Cleaning Services	FY14-15-08
9	Generator Services	FY14-15-09
10	Guest House Booking/Transit Accommodation/Hotel Accommodation	FY14-15-10
11	Guest House Fooding /Grocery	FY14-15-11
12	Guest House Newspapers	FY14-15-12
13	Horticulture	FY14-15-13
14	Hostel Maintenance	FY14-15-14
15	Hostel No.2 Documents	FY14-15-15
16	Hostel No.3 Rent & Documents	FY14-15-16
17	Hotel Expenses	FY14-15-17
18	Independence/Republic Day	FY14-15-18
19	Medical Tests	FY14-15-19
20	Mobile Phones	FY14-15-20
21	Newspaper/Scrap item Sale	FY14-15-21
22	OSD Reimbursements	FY14-15-22
23	Photocopy Services	FY14-15-23
24	Photography Services	FY14-15-24
25	Plumbing Services	FY14-15-25
26	Printing Services	FY14-15-26
27	RO Water purifier/Water Cooler	FY14-15-27

ESTATE		
S. No.	List of Files / No.	
28	Security Services	FY14-15-28
29	SIM Cards	FY14-15-29
30	Students Information	FY14-15-30
31	Tatasky Recharge	FY14-15-31
32	Telephone	FY14-15-32
33	Visiting Card Requests	FY14-15-33
34	Washing Services	FY14-15-34
35	Villa No. 128 Allotted to Dr Navneet Kaur Viridi, Visiting Assistant Professor	35
36	Villa No. 17 Allotted to Dr KN Badhani, Professor	36
37	Villa No. 74 Allotted to Centre of Excellence/Research Associates/Academic Associates	37
38	Villa No.108 Allotted to Dr Somnath Chakrabarti, Associated Professor	38
39	Villa No.109 Allotted to Dr KM Baharul Islam, Associate Professor	39
40	Villa No.115 Allotted to Dr Srinarayan Sharma, Professor	40
41	Villa No.117 Allotted to Dr Mudit Kulshreshtha, Associate Professor	41
42	Villa No.122 Allotted to Dr Ramkrushna Padhy, Assistant Professor	42
43	Villa No.125 Allotted to Dr Research Associates/Academic Associates	43
44	Villa No.127 Allotted to Dr Anshul Jain, Visiting Assistant Professor	44
45	Villa No.150 Allotted to Dr Sanjay Basu, Financial Advisor cum Chief Accounts Officer	45
46	Villa No.19 Allotted to Captain Mahesh Chandra Joshi, Chief Administrative Officer	46
47	Villa No.23 Allotted to Dr Kunal Ganguly, Assistant Professor	47
48	Villa No.24 Allotted to Dr Somnath Ghosh, Professor & Dean(Academics)	48
49	Villa No.45 Allotted to Dr Rakesh Kumar Agrawal, Associates Professor	49
50	Villa no.7 Allotted to Dr Dwarika Prasad Uniyal, Associate Professor	50
51	Villa No.80 Allotted to Guest House-II	51
52	Villa No.86 Allotted to Dr Gautam Sinha, Director and Professor	52
53	Villa No.90 Allotted to Guest House-I,	53
54	Villa No.D11 Faculty/Sr. Officers (yet to be allotted)	54
55	Villa No.D9 Faculty/Sr. Officers (yet to be allotted)	55
56	Villa No.E10 Allotted to Dr Nakul Gupta, Visiting Assistant Professor	56
57	Villa No.F2 Allotted to Shri VS Kumar, Manager-Placements	57
58	Villa No.G2 Allotted to Dr Rajat Sharma, Visiting Assistant Professor	58
59	Villa No.G3 Allotted to Dr Kunal, Assistant Professor	59
60	Villa No.G4 Allotted to Dr Madhurima Deb, Assistant Professor	60
61	Villa No.H6 Allotted to Dr Abinash Panda, Associate Professor	61
62	Admin Gen Set No.1	63
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ESTATE		
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77	Requisitions	68
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79	Staff/Faculty Information	79

ESTABLISHMENT SECTION		
S.No.	File No. and Name	
PERSONAL FILES		
1	IIMKPV/DIR-001/12	Dr. Gautam Sinha
2	IIMKPV/FAC-002/12	Prof. K.N. Badhani
3	IIMKPV/FAC-003/12	Prof. Navneet Kaur
4	IIMKPV/FAC-004/12	Prof. Mudit Kulshreshtha
5	IIMKPV/FAC-005/12	Prof. Baharul Islam
6	IIMKPV/FAC-006/12	Prof. Rachita Gulati
7	IIMKPV/FAC-007/13	Prof. Somnath Chakraborti
8	IIMKPV/FAC-008/13	Prof. Srinarayan Sharma
9	IIMKPV/FAC-009/13	Prof. Rakesh Kumar Agarwal
10	IIMKPV/FAC-010/13	Prof. Dwarika Prasad Uniyal
11	IIMKPV/FAC-011/13	Prof. Kunal K Ganguly
12	IIMKPV/FAC-012/13	Prof. Barnali Nag
13	IIMKPV/FAC-013/13	Prof. Somnath Ghosh
14	IIMKPV/FAC-014/13	Prof. Rajat Sharma
15	IIMKPV/FAC-015/13	Prof. Madhurima Deb
16	IIMKPV/FAC-016/13	Dr. Kunal
17	IIMKPV/FAC-017/13	Prof. Nakul Gupta
18	IIMKPV/FAC-018/13	Dr. Anshul Jain
19	IIMKPV/FAC-019/14	Dr. Abinash Panda
20	IIMKPV/FAC-020/14	Dr. Rama Krushna Padhy
21	IIMKPV/FAC-021/14	Prof. Manish Aggarwal
22	IIMKPV/FAC-022/14	Dr. Kampan Mukherjee
23	IIMKPV/STF-001/12	Capt M C Joshi
24	IIMKPV/STF-002/12	Mr. Sanjay Basu
25	IIMKPV/STF-003/11	Mr. Vishwanath Maurya

ESTABLISHMENT SECTION		
S.No.	File No. and Name	
26	IIMKPV/STF-004/11	Mr. Dushyant Saxena
27	IIMKPV/STF-005/11	Mr. Daljeet Charkhandi
28	IIMKPV/STF-006/11	Mr. Prakash Singh
29	IIMKPV/STF-007/11	Dr. Yogesh Sharma
30	IIMKPV/STF-008/12	Ms. Lata Pandey
31	IIMKPV/STF-009/12	Mr. Ravi Prakash
32	IIMKPV/STF-010/12	Mr. Sharad Kumar Srivastava
33	IIMKPV/STF-011/12	Mr. Sanjeev Kumar Jha
34	IIMKPV/STF-012/12	Mr. Aryendra Singh
35	IIMKPV/STF-013/12	Mr. Vivek Bhatnagar
36	IIMKPV/STF-014/12	Mr. Prag Chand
37	IIMKPV/STF-015/12	Mr. Chandan Santra
38	IIMKPV/STF-016/12	Mr. Aditya Saxena
39	IIMKPV/STF-017/12	Mr. Manminder Singh
40	IIMKPV/STF-018/12	Mr. Amar Singh
41	IIMKPV/STF-019/12	Mr. Om Singh
42	IIMKPV/STF-020/12	Mr. Rahul Kumar
43	IIMKPV/STF-021/12	Mr. Ravi Gupta
44	IIMKPV/STF-022/12	Dr. Vinay Sharma
45	IIMKPV/STF-023/12	Mr. Parthadas Gupta
46	IIMKPV/STF-024/12	Mr. Deepak Saxena
47	IIMKPV/STF-025/12	Mr. Manas Parihar
48	IIMKPV/STF-026/12	Mr. Anup Singh Negi
49	IIMKPV/STF-027/13	Ms. Pallavi Verma
50	IIMKPV/STF-028/13	Mr. Ajibul Hasan Khan
51	IIMKPV/STF-029/12	Mr. S. K Verma
52	IIMKPV/STF-030/13	Mr. Uma Shankar
53	IIMKPV/STF-031/13	Mr. Narendra Singh Bisht
54	IIMKPV/STF-032/13	Mr. Biswanath Behera
55	IIMKPV/STF-33/13	Mr. V S Kumar
56	IIMKPV/STF-34/13	Mr. Amiya Kumar Das
57	IIMKPV/STF-35/13	Ms. Shilpa Rawat
58	IIMKPV/STF-36/13	Mr. Manoj Kumar Prajapati
59	IIMKPV/STF-37/13	Prof. M S Satsangi
60	IIMKPV/STF-38/13	Mr. Rajesh Kumar Mishra
61	IIMKPV/STF-39/14	Mr. R S Raina
62	IIMKPV/STF-040/14	Mr. Atin Kumar Biswas
63	IIMKPV/STF-041/14	Mr. Dinesh Singh
64	IIMKPV/STF-042/14	Ms. Pooja Rawat
65	IIMKPV/AA-001/12	Ms. Momy Saikia

ESTABLISHMENT SECTION		
S.No.	File No. and Name	
66	IIMKPV/AA-002/12	Ms. Ashita Agarwal
67	IIMKPV/AA-003/12	Ms. Parul Gulati
68	IIMKPV/AA-004/13	Mr. Roshan Kumar
69	IIMKPV/AA-005/13	Mr. Akshay Tandon
70	IIMKPV/AA-006/13	Mr Bidu Bhusan Das
71	IIMKPV/AA-007/13	Ms. Devina Mittal
72	IIMKPV/AA-008/13	Mr. Siddarth Shankar Rai
73	IIMKPV/AA-009/13	Ms. Aarti Agarwal
74	IIMKPV/AA-010/13	Ms. Devoshree Mukherjee
75	IIMKPV/AA-011/13	Mr. Kumar Nilmani
76	IIMKPV/RA-012/13	Ms. Aratrika Roy Chowdhury
77	IIMKPV/RA-013/13	Ms. Soumita Biswas
78	IIMKPV/AA-014/13	Ms. Prabjot Kaur
79	IIMKPV/RA-015/14	Ms. Mehak Sharma
80	IIMKPV/VS-016/14	Ms. Nandita Roy
81	IIMKPV/RA-017/14	Ms. Debolina Paul
82	IIMKPV/RA-018/14	Ms. Tejaswini Sawai
83	IIMKPV/SF-019/14	Mr. Anurag Goel
84	IIMKPV/WB/EA-001/14	Ms. Debolina Paul
85	IIMKPV/WB/EA-002/14	Mr. Akhilesh Singh Butola
86	IIMKPV/ICSSR/RA-003/14	Ms. Parul Mathur
87	IIMKPV/RA-023/14	Mr. Shyam Pandurang Mohankar
88	IIMKPV/RECTT./OA-PA/12	Recruitment Office Assistant & Personal Assistant
89	IIMKPV/RECTT./A.L./12	Recruitment Assistant Librarian
90	IIMKPV/RECTT./CAO/12	Recruitment CAO
91	IIMKPV/RECTT./FA-CUM-CAO/12	Recruitment FA-cum-CAO
92	IIMKPV/RECTT./SECT.-DIR/12	Recruitment Secretary to Director
93	IIMKPV/RECTT./ACCTT/12	Recruitment Accountant
94	IIMKPV/RECTT./A.O. (P)/12	Recruitment Administrative Officer (Programme)
95	IIMKPV/RECTT./SLIA/12	Recruitment Senior Library and information Assistant
96	IIMKPV/RECTT./SPO/12	Recruitment Store & Purchase Officer
97		INTERVIEW 2012
98	IIMKPV/RECTT./CONT./CPE/2013/I	Recruitment Chief Project Engineer (Contract) I
99	IIMKPV/RECTT./CONT./CPE/2013/II	Recruitment Chief Project Engineer (Contract) II
100	IIMKPV/RECTT./CONT./SUPER-ELECT./2013	Recruitment Supervisor Electrical (Contract)
101	IIMKPV/RECTT./CONT./ACCTT.2013	Recruitment Accountant (Contract)

102	RESEARCH ASSOCIATE (COE) 2013	
103	ESTABLISHMENT 2013	
104	ADVERTISEMENT RECRUITMENT 2013	
105	ACADEMIC ASSOCIATE INTERVIEW 2013	
106	SOUND RECORDIST CUM STATION MANAGER 2013	
107	IIMKPV/RECTT./CONT./SR.ACCTT..ASSTT.-ACCT.ASST./2014 Recruitment Senior Accountant & Account Assistant	
108	IIMKPV/RECTT./FAC/OP&DEC./14	Recruitment Operation & Decision Science
109	IIMKPV/RECTT./FAC/COMM./14	Recruitment Communication
110	ESTABLISHMENT 2014	
111	CREATION OF POSTS 2014	
112	FACULTY RECRUITMENT 2014	
113	ICSSR PROJECT (DM) 2014	
114	WORLD BANK PROJECT (EIA) 2014	
115	CENTER OF EXCELLENCE IN PUBLIC POLICY 2014	
116	CENTRE OF EXCELLENCE IN SD 2014	
117	CENTER OF EXCELLENCE COMPETITIVENESS 2014	
118	CENTER OF EXCELLENCE CSD 2014	
119	ACADEMIC ASSOCIATE MARKETING 2014	
120	NON TEACHING RECRUITMENT 2014	
121	GUIDELINES FOR APPOINTMENT OF SR. FELLOW	
122	IIMKPV/PERS./RECTT./A.O./REG./2014	Recruitment Administrative Officer
123	IIMKPV/PERS./RECTT./SITE-SUP./CONT./2014	Recruitment Site Supervisor (Contract)
124	IIMKPV/PERS./RECTT./A.E.(ELECT.)/CONT./2014	Recruitment Assisnat Engineer (Civil) - Contract
125	IIMKPV/PERS./RECTT./E.E.(CIVIL)/REG./2014	Recruitment Executive Engineer (Civil)
126	IIMKPV/PERS./RECTT./J.E.(ELECT.)/REG./2014	Recruitment Junior Engineer (Electricial)
127	IIMKPV/PERS./RECTT./O.A.(IT)/REG./2014	Recruitment Office Assistant (IT)
128	IIMKPV/PERS./RECTT./J.E.(CIVIL)/CONT./2014	Recruitment Junior Engineer (Civil) - Contract
129	FACULTY RECRUITMENT 2012	
130	IIMKPV/RECTT./FAC/ECO/2012	Recruitment Faculty - Economics
131	IIMKPV/RECTT./FAC/OPE/2012	Recruitment Faculty - Operations
132	IIMKPV/RECTT./FAC/MKT/2012	Recruitment Faculty - Marketing
133	IIMKPV/RECTT./FAC/OB-HR/2012	Recruitment Faculty - OB&HR
134	IIMKPV/RECTT./FAC/OPE/2013	Recruitment Faculty - Operations
135	IIMKPV/RECTT./FAC/ECO/2013	Recruitment Faculty - Economics
136	IIMKPV/RECTT./FAC/MKT/2013	Recruitment Faculty - Marketing
137	IIMKPV/RECTT./FAC/IT/2013	Recruitment Faculty - IT

138	IIMKPV/RECTT./FAC/HR/2013	Recruitment Faculty - HR
139	IIMKPV/RECTT./FAC/COMM./2013	Recruitment Faculty - Communication
140	IIMKPV/RECTT./FAC/OB-HR/2013	Recruitment Faculty - OB&HR
141	IIMKPV/RECTT./FAC/FIN/2013	Recruitment Faculty - Finance
142	Holiday	
143	Leave daily wages works 2012	
144	Office Order	
145	Library Attendant	
146	Transport Indica	
147	Transport XUV-500	
148	Transport SX-4	
149	Handing Over & Taking over files IIM Lucknow	
150	Vishwas Services 2013	
151	Approval 2013	
152	Bus Papers	
153	Disciplinary	
154	Increment	
155	Employee of the year Award	
156	Dependent Declaration	
157	Technical Workshop	
158	ACR	
159	Rakesh Kaushal	
160	IIMKPV/MHRD/PQ	Ministry of HRD related documents
161	Taxi / Bus Services	
162	Over time	
163	Approval 2014 (Taxi)	
164	Casual Leave 2014	
165	Outsource leave	
166	Miscellaneous	
167	Official Leave 2014	
168	Late Arrival / Early dept.	
169	Local Conveyance 2014	
170	Grant of compensation (Rent)	
171	Special Allowances	

FINANCE	
S. No.	List of Files
1	Ministry of HRD
2	Fund Requisition File
3	Grant letter Receipt File
4	Income Tax File
5	PNB/Axis/ IDBI Bank File
6	Yes Bank File
7	SBI File
8	World Bank Project - Bank A/c File
9	BOG Minutes File
10	Budget v/s Actual File
11	Budget File
12	Budgetary Documents File
13	Internal Audit File
14	Balance Sheet Audit File
15	CAG Audit File
16	RTI File
17	MIS File
18	Miscellaneous File
19	Outsource Man Power File
20	New Campus File
21	EMD File
22	MB Requisition File
23	Gratuity File
24	TDS Receivable File
25	Copy of Legal Documents File
26	Insurance File
27	Service Tax File
28	Sale Tax/VAT File
29	Investment File
30	Foreign Remittance File
31	Medical Allowance File
32	LPC File
33	Employees Appointment Letter File
34	Salary Statement File
35	Employees NPS File
36	Employees Income Tax File 2012-2013
37	Employees Form 16 File 2012-13
38	Students Fees Reconciliation File
39	Cash Reconciliation File
40	Students Related Documents File
41	Director Documents File
42	General Agreement File
43	Rent Agreement File
44	Office Orders and Government Orders File
45	Bank Statement and BRS of SBI

FINANCE	
S. No.	List of Files
46	Bank Statement and BRS of Yes Bank
47	Bank Statement and BRS of Axis Bank
48	Bank Statement and BRS of World Bank Project-SBI
49	Bank Statement and BRS of PNB
50	Bank Statement and BRS of IDBI Bank
51	TDS Return File
52	TDS Certificate File
53	PAN Card Details for Employee
54	PAN Card Details for Others
55	SERVICE TAX return
56	MDP Invoice
57	Investment Declaration File
58	Cheque Dispatch File
59	Cheque Cancellation File

HOSTEL	
S. No.	File Name (Hostel Administration)
1	Approval File
2	Hostel No 3 Rent & Documents
3	Hostel Maintenance & Procurements
4	Hostel Outsource Staff (leave application)
5	Garbage File (Mr Vivek Kumar)
6	Gas Cylinder
7	Auditorium Request
8	Hostel No 1 Room Allotments Form (FY2013-15)
9	Hostel No 2 Room Allotments Form (FY2013-15)
10	Hostel No 3 Room Allotments Form (FY 2013-15)

PROJECT	
S. No.	List of Files
1	Selection of PMC
2	Selection of Campus Designers
3	Selection of Contractor
4	Land Escort Farm
5	Soil Investigation/ Geotechnical Investigation
6	ARCOP Correspondence
7	SGS Correspondence
8	SPCL Correspondence
	Microsoft Program Planning (SPCL)
	SPCL Staff (C.V) File
9	ARCOP Payment File
10	SGS Payment File
11	SPCL Payment File
	2nd Mobilization Adv. to SPCL
12	Environment File

PROJECT	
S. No.	List of Files
13	Electricity File
14	I.I.T. Delhi Correspondence
15	Project Review Meeting (Minutes of Meetings)
16	I.I.T. Roorkee Correspondence
17	MHRD File
18	Daily Progress Report from S.G.S.
19	Daily Progress Report from S.P.C.L.
20	Weekly Progress Report from S.G.S.
21	Monthly Corporate Report from S.G.S.
22	Pre-Qualification File (Campus Design/PMC/Contractor)
23	Transmittal File
24	Technical Specification
25	Quality Plan
26	Method Statement
27	Material Test Report
28	HSE Plan
29	Miscellaneous File
30	Drawing File: Academic Block
31	Drawing File: Student Residential
32	Drawing File: Faculty Residential
33	Drawing File: Road
34	Drawing File: Electrical
35	Drawing File: HVAC
36	Drawing File: Dining Block
37	Drawing File: Director Bungalow
38	Tender Document (SGS/ARCOP/SPCL)
39	Prof. M. S. Satsangi (Consultant/ Expert Adviser)
40	Forest File
41	Other Backward Class File
42	ARCOP Geotechnical Investigation Report
43	People with Disability File
44	EIA File
45	Budget File
46	Master Plan File

PGP OFFICE		
S. No	File No - List of File	
1.	PGP-Off/001	Academic Calendar & Planner
2.	PGP-Off/002	Academic Software - OLT
3.	PGP-Off/003	Approvals (PGP)
4.	PGP-Off/004	Attendance
5.	PGP-Off/005	Bill Process
6.	PGP-Off/006	CIS
7.	PGP-Off/007	Class Room Equipment
8.	PGP-Off/008	Convocation 1 st
9.	PGP-Off/009	Convocation 2 nd
10.	PGP-Off/010	Course Material Distribution
11.	PGP-Off/011	Course Outline
12.	PGP-Off/012	Diploma Record
13.	PGP-Off/013	Disciplinary Action PGP
14.	PGP-Off/014	Elective
15.	PGP-Off/015	Exam Attendance Record
16.	PGP-Off/016	Exam Question Papers
17.	PGP-Off/017	Exam Schedule
18.	PGP-Off/018	Examination Invigilation Schedule
19.	PGP-Off/019	Examination Rules
20.	PGP-Off/020	Extension of Guest Lecture
21.	PGP-Off/021	Faculty Feedback
22.	PGP-Off/022	Fee Structure
23.	PGP-Off/023	Guest Lecture
24.	PGP-Off/024	Harvard Agreement
25.	PGP-Off/025	Harvard Cases Usage
26.	PGP-Off/026	Honorarium / Reimbursement
27.	PGP-Off/027	Hostel Rules
28.	PGP-Off/028	Inauguration
29.	PGP-Off/029	Industry Interaction
30.	PGP-Off/030	Industry Visit PGP
31.	PGP-Off/031	International Relations
32.	PGP-Off/032	Library – Books / Study Materials
33.	PGP-Off/033	Manual for Course Instructors
34.	PGP-Off/034	Medal
35.	PGP-Off/035	Medicclaim Policy
36.	PGP-Off/036	Minutes of Meeting – PGP Committee
37.	PGP-Off/037	Notices
38.	PGP-Off/038	Outbound Programme
39.	PGP-Off/039	PGP Course Review
40.	PGP-Off/040	PGP Rules & Regulation
41.	PGP-Off/041	Postage / Courier
42.	PGP-Off/042	Result – 2011-13
43.	PGP-Off/043	Result – 2012-14
44.	PGP-Off/044	Result – 2013-15
45.	PGP-Off/045	Result – 2014-16

PGP OFFICE	
S. No	File No - List of File
46.	PGP-Off/046 Scholarship - Minority
47.	PGP-Off/047 Scholarship - Need-cum-Merit
48.	PGP-Off/048 Scholarship - SC
49.	PGP-Off/049 Scholarship - ST
50.	PGP-Off/050 Stationary
51.	PGP-Off/051 Student committee
52.	PGP-Off/052 Student's Personal Files - 2012-14
53.	PGP-Off/053 Student's Personal Files - 2013-15
54.	PGP-Off/054 Student's Personal Files - 2014-16
55.	PGP-Off/055 Student's Personal Files – 2011-13
56.	PGP-Off/056 Students Attendance Record
57.	PGP-Off/057 Students Handbook - 2011-13
58.	PGP-Off/058 Students Handbook – 2012-14
59.	PGP-Off/059 Students Handbook – 2013-15
60.	PGP-Off/060 Students Handbook – 2014-16
61.	PGP-Off/061 Students I-Card
62.	PGP-Off/062 Students Vehicle
63.	PGP-Off/063 Time Table
64.	PGP-Off/064 Visiting Faculty - Personal Files
65.	PGP-Off/065 Workshop

TRAVEL & TRANSPORT DEPARTMENT	
S. No.	List of Files
1	1Pearl Int. Tours & Travels Ltd.
2	1Balmer Lawrie & Co. Ltd.
3	2Pearl Int. Tours & Travels Ltd.
4	2Balmer Lawrie & Co. Ltd.
5	Om Tourist & Taxi Services Delhi
6	Mahindra & Mahindra Travel Kashipur
7	Hiring a Bus Services File
8	Taxi Booking Register